

# New Family Registration - begins Saturday, June 15 at 10am

**\*\*Please note that Families must have an online Family Account created before inquiring about class options\*\***

We will be responding to inquiries via email and pre approving dancers in classes for online enrollment as of 10am on Saturday, June 15

**Below please find our comprehensive step by step registration guide:**

## STEP 1 | CREATING YOUR ONLINE FAMILY ACCOUNT

Please create an online account prior to contacting the studio regarding class options

1. To access the Family Portal visit the [Protege Dance Project](#) website and click on the ["Dancer Login"](#) tab located at the top right hand corner
2. Click on "New to Protege Dance Project"
3. Complete all Required fields
4. Ensure you click on the box next to **"Yes, send me emails related to my account payments"**
5. Accept all waivers and liabilities
6. Please remember to add your Credit Card Information – this will be needed to pay for dance fees

## STEP 2 | HOW TO FIND A CLASS THAT IS APPROPRIATE FOR YOUR DANCER?

All dancers require class pre approval prior to enrolling. A dancer must be listed in a family's online account prior to receiving preapproval for any dance classes. Pre Approval requests are accepted as of Saturday, June 15th at 10am.

- To receive pre approval please contact the studio via email at [info@protegedanceproject.com](mailto:info@protegedanceproject.com) or complete the ["new to Protege Form"](#) on our website ensuring to provide the following information:  
Dancer's name and age – Discipline(s) of interest – Previous dance experience
- Admin will reply via email notifying you of preapproved class options for your dancer

## STEP 3 | HOW TO ENROLL AND COMPLETE REGISTRATION

(Completing your registration and enrolling in our programs once pre approved)

1. Login to your family account via ["Dancer Login"](#) on the Protege Dance Project website
2. Click on the 3 lines in the top upper left corner of your screen
3. Click on "Enroll in My Pre-approved Classes"
4. Click on the white box in the ENROLL column for each class you wish to select
5. Click on the ENROLL button located at the bottom of the page on the left hand side
6. Review your enroll confirmation and click on CHECKOUT
7. Review your cart and click next
8. Select your payment method and complete check out
9. You will receive a payment receipt by email once successfully processed
10. Welcome to the family!

Thank you again for considering Protege Dance Project for your child's dance training. We look forward to welcoming you and your family to the Protege Dance community for the 2024/25 dance season!